The Training and Assessment Bulletin is published to communicate College generated information to trainees and Fellows of the RANZCOG.

We regret that we are unable to accept for publication advertising material or notices of a personal nature.
**ALL TRAINEES**

1. **Recent Items in the Training & Assessment Bulletin**

   Recent editions of the Training & Assessment Bulletin have contained important information. Please go to: [www.ranzcog.edu.au/training-assessment-bulletin.html](http://www.ranzcog.edu.au/training-assessment-bulletin.html) to access the most recent editions.

2. **New Online Portfolio Initiative – 2016 Training Year**

   The College is implementing an important strategic initiative for the FRANZCOG Training Program by providing trainees with an online portfolio of all their assessment documentation, including the Logbook and the three-monthly formative appraisal forms and six-monthly summative assessment forms.

   Over the 2016 training year, this system will be implemented in stages. The first component to be launched is the Online Logbook. This has already been introduced for trainees in New Zealand (whose training year commenced in December 2016). The Online Logbook will be available for all FRANZCOG trainees in Australia on 1 February 2016.

   The Online Logbook is accessible via any web browser as both a desktop interface and a mobile friendly interface. Use of the new Online Logbook is mandatory for all trainees.

   The old Logbook should not be used from the start of the 2016 hospital year; nor should any electronic version of that Logbook which individual trainees may have created for their convenience. Features of the new Online Logbook include predictive search for procedures, default hospital settings, and automatic classification and tallying of entries.

   Importantly, Online Logbook entries made during a semester will be accessible for supervisors to review online as part of the six-monthly assessment process. Information on how to access the Online Logbook, as well as detailed user guides, have been emailed to all trainees and supervisors in New Zealand and Australia.

   All trainees and supervisors will be kept informed about the implementation of other components of the new online portfolio system during 2016.

3. **Changes to RANZCOG Regulations**

   In November 2015, the RANZCOG Board approved revisions to the following Regulations (in addition to those previously notified):

   - **B8.4 Recognition of Prior Research (Trainees commencing from 1 December 2013)**
   - **C8.4 Recognition of Prior Research (FRANZCOG Trainees who commenced 1 December 2003 to 30 November 2013)**

   For a list of revised regulations, and to download the RANZCOG Regulations in PDF format, go to: [www.ranzcog.edu.au/the-ranzcog/governance/ranzcog-regulations](http://www.ranzcog.edu.au/the-ranzcog/governance/ranzcog-regulations).

4. **Advanced Training Module Trial 2015-2016**

   In order to provide clearer guidance for Advanced Training positions and to ensure currency of practice across the appropriate scope of practice on elevation to FRANZCOG, two Advanced Training Modules (ATMs) have been developed. Trainees who commenced training on or after 1 December 2013 will be required in their Advanced Training years to complete either the:

   - Generalist O & G Advanced Training Module (G-ATM) – all trainees except subspecialty trainees.
   - Essential O & G Skills Advanced Training Module (E-ATM) - subspecialty trainees only.

   It is expected that the compulsory ATM will be completed within a 46 week period of the 92 weeks of Advanced Training.
A suite of optional special interest Advanced Training Modules have also been developed including:

- Pelvic Floor Disorders
- Hysteroscopic and Laparoscopic Surgery and
- Sexual and Reproductive Health

The Advanced Training Modules will be trialled in 2015-2016 and implemented for New Zealand trainees from 1 December 2017 and for Australian trainees from 1 February 2018. RANZCOG will engage with stakeholders to further develop and refine the Advanced Training Modules before their introduction.


For further information, please contact:
Penny Holmes, Senior Education Coordinator | (t) +61 3 9412 2965 | (e) pholmes@ranzcog.edu.au

5. New Guidelines on Fractional/Part-time Training

New College guidelines on fractional/part-time training in the FRANZCOG Program were approved by the Board in November 2015.

The guidelines outline the College’s requirements and expectations for training in this area, including the breadth of clinical component of such training. The document is intended not just for trainees undertaking or considering part-time training, but also Heads of O&G, Training Supervisors and hospital management.

The guidelines are available on the College website at www.ranzcog.edu.au/additional-information-on-training-a-training-posts/fractional-part-time-training-guidelines2.html

6. 2016 MRANZCOG Examinations

<table>
<thead>
<tr>
<th>Date of Examination</th>
<th>Examination</th>
<th>Applications</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday, 29 January 2016</td>
<td>Written</td>
<td>Applications are now closed</td>
</tr>
<tr>
<td>Sunday, 15 May 2016</td>
<td>Oral</td>
<td>Applications are now closed</td>
</tr>
<tr>
<td>Tuesday, 19 July 2016</td>
<td>Written</td>
<td>Applications yet to open; Close Tuesday, 31 May 2016</td>
</tr>
<tr>
<td>Sunday, 23 October 2016</td>
<td>Oral</td>
<td>Applications yet to open; Close Tuesday, 31 May 2016</td>
</tr>
</tbody>
</table>

Keep up-to-date with information regarding examination applications on the College website:


7. MRANZCOG Written Examinations – Online Trial

RANZCOG is continuing the trial of the Membership Multiple Choice and Short Answer Question (SAQ) examination.

The availability of the online examination in each location is yet to be confirmed but will be documented on the examination application form.

In those locations where online examinations are available, trainees will be able to elect to sit the examination in either online format or paper-based format.
For further information, please contact:

Lai Yue Aitken, Examination Administrator (t) +61 3 9412 2929 (e) laitken@ranzcog.edu.au

8. MRANZCOG Examination Preparation date your Contact Details

The College provides various documents to prepare trainees for examinations.


- MRANZCOG SAQ Summaries
- MRANZCOG Multiple Choice Question Bank
- MRANZCOG SAQ Model Questions
- MRANZCOG Written Examination SAQ Guide


- MRANZCOG Oral Examination Strategies and Procedures
- MRANZCOG Oral Examination Summaries


Trainees seeking information about the College’s requirements and processes for prospective approval of FRANZCOG training in resource limited settings overseas (eg PNG, Fiji, India) should refer to the new College guidelines on the website. The guidelines explain the minimum criteria for prospective approval of such training, factors to consider, the process for obtaining approval, and the supervision requirements for this training.


10. Hospital Re-accreditation Reports – All Trainees & Training Supervisors at Relevant Site to be Notified of Findings

The College’s policy on re-accreditation visits to hospitals providing FRANZCOG training is that the reports are confidential. They are sent to the relevant Head of Department and hospital CEO (cc’d to the relevant TAC Chair and ITP Co-ordinator). However, the College always recommends that the relevant hospital disseminate the recommendations in the report to the trainees at that site.

Feedback from trainees has indicated that this does not always happen. In view of this, the RANZCOG Training Accreditation Committee and the Board have agreed that in future the College will email a précis of the site visit report (containing the commendations and recommendations) to all Core and Advanced trainees at the relevant site. All Training Supervisors at the site will also receive this précis.

11. Appropriate Use of Social Media by FRANZCOG Trainees in Relation to Training

All FRANZCOG trainees are reminded that when using social media applications they must consider whether comments about any aspect of their training are likely to undermine or impinge on the reputation of the College in any way.

Any social media activities/comments/discussion in which trainees may be involved should not be defamatory, obscene, threatening, harassing, discriminatory to or about the College, their training experience and training sites, Fellows, other trainees or College staff.
12. Report from the Trainee’s Committee – November Council 2015

First, we’d like to acknowledge the hard work and dedication of the outgoing Chair, Kate Van Harselaar, who is being elevated to Fellowship at the end of the 2015 training year and will be therefore stepping down from her role as Chair of the Trainee Committee. She has worked incredibly hard during her time on the committee to advocate for positive changes to the training program, in particular significant improvements to our ultrasound training, access to anatomy resources and teaching and the Basic Surgical Skills workshop. Thank you Kate!

The discussion at November Council focussed on a few key issues relating to new developments in training program requirements and changes to existing resources and infrastructure.

ePortfolio
The College have worked very hard to develop this new resource, in order to streamline our logbooks and make the three and six month assessments easier for both trainees and training supervisors. The program allows you to summarise procedures by type, date and location etc and we encourage you to explore the capabilities of this resource and please provide feedback as it is rolled out during 2016.

Ultrasound Training
From the beginning of the 2017 training cohort, Ultrasound training for all trainees will include several modules on Climate (under ‘Clinical Imaging’), two new APSS requirements and a new list of ultrasound procedure numbers to be completed during Core training (as opposed to the previously stipulated 150 hours of ultrasound scanning time). All ITP training sites are also expected to nominate an Ultrasound Co-ordinator to ensure trainees are receiving adequate hands-on training and will be able to meet the new logbook requirements.

Anatomy Resources
The College has agreed to fund trainee access to two online anatomy resources, Anatomedia (available through Climate) and BioDigital. This is a PILOT program and will be available for access for 1 year, after which ongoing funding will depend on trainee feedback and use of the resource. Please have a look at these resources and use them, especially those trainees that are pre-exam! Further details can be found at www.climate.edu.au/course/view.php?id=180

The surgical anatomy resources that were launched last year continue to be available on Climate and are an excellent resource for all trainees.

Obstetric Skills Workshop
In addition to changes to the Basic Surgical Skills workshop curriculum, aimed to standardise this program throughout Australia and New Zealand, the College have been developing a new Obstetric Skills workshop which will be compulsory for all trainee’s commencing in 2017.

Research Projects
Dr Rosalie Grivell and other Fellows have generously offered to conduct a number of Trainee Research Project workshops throughout the year. These commenced last year, held in conjunction with regional ASM’s, and were generally well-attended. They will be continued in 2016 and trainees are encouraged to seek out these opportunities, especially those who are needing additional support in writing their proposal and/or planning their analysis. As of 2016, there will also be a number of new research resources available on Climate, including a range of previously approved trainee research project topics so that trainees can appreciate the type and level of research expected.

If you have feedback or queries about any of the above or other aspects of training, please contact your local or national Trainee Representatives. Changes to training rely on feedback from the trainee population and the discussion is much more robust when we have heard from a range of trainees. Best wishes for the 2016 training year. – Dr Anthea Lindquist, New Chair, RANZCOG Trainees’ Committee

13. New Multi-Source (MSF) Formative Assessments for Core & Advanced Trainees

The Education Unit has developed online multi-source feedback documentation to be used by Training Supervisors as part of a remedial strategy for those trainees experiencing difficulty with their training. Use of these forms is NOT compulsory and they are not to be confused with the formative appraisal forms which all trainees are required to submit.

Multi-source Feedback (MSF) is a method of assessing trainees’ professional competence within the scope of their daily professional practice in Core or Advanced FRANZCOG training. Multiple MSF assessors are drawn from the trainee’s
multi-disciplinary team and are asked to rate the trainee’s performance against defined criteria. MSF assessors should include consultants, senior registrars, registrars, midwives and relevant nursing staff. As multiple assessors are used, the scores are collated automatically using the Survey Monkey facility and provided to the Training Supervisor by the College as a tool to identify strengths and areas requiring improvement by the trainee.

Further information on the new MSF documentation for use by Training Supervisors is available on the College website at: http://www.ranzcog.edu.au/training-supervisors.html

14. New Mentoring Policy for FRANZCOG Trainees

The RANZCOG Board has approved a new policy on the appointment of mentors for trainees, which has been developed by the Training Accreditation Committee in consultation with the Trainees’ Committee. The policy does not stipulate that all trainees should have a mentor. Rather, it provides guidelines on appropriate arrangements for trainees who may request a mentor or for those trainees in difficulty for whom a mentor is considered advisable. The new policy is on the College website in the College Statements & Guidelines section under Training – General: www.ranzcog.edu.au/college-statements-guidelines.html

15. Guidelines on Supervision of Trainees in Birthing Suite

The RANZCOG Board, in consultation with the College Training Accreditation Committee and the Trainees’ Committee, has developed new guidelines on appropriate supervision of FRANZCOG trainees in the Birthing Suite. The guidelines are on the College website at: www.ranzcog.edu.au/college-statements-guidelines.html and also at: www.ranzcog.edu.au/education-a-training/specialist-training.html in the Additional Information on Training & Training Posts section.

16. Evaluation of the FRANZCOG Training Program – Update

Survey documentation for the 2015 training year is almost at an end. The College thanks participants who completed the relevant survey throughout last year. The last of the surveys for the 2015-year will be disseminated in late January 2016. We strongly encourage you to complete the surveys as your feedback is vital to the continuous quality improvement (CQI) process of the FRANZCOG Training Program.

On behalf of RANZCOG, we would also like to extend our thanks to those trainees, exiting trainees, new Fellows, Training Supervisors and ITP Coordinators who completed College surveys in 2014. A copy of the 2014 Evaluation Report can be accessed on the my.ranzcog member portal posted in December 2015.

As part of the College’s commitment to CQI, new documentation for the evaluation of the FRANZCOG Training Program has been approved by the Trainees’ Committee, the College Training Accreditation Committee and the RANZCOG Board. The documentation consists of six surveys as follows:

- **Six-monthly compulsory trainee survey**, which asks trainees to comment on their training and supervision at each rotation. This survey is available for trainees online and is optional for those trainees who commenced training between 1 December 2003 and 30 November 2013. The College strongly encourages those in this group to complete the survey at the time of their Six-monthly Summative Assessment. The survey is compulsory for trainees commencing on or after 1 December 2013 and must be completed at the time of the Six-monthly Summative Assessment. Those who do not complete the evaluation will not receive credit for the relevant period of training.

- **Annual Year 2 & Year 4 trainee survey**: This annual online survey asks trainees who have completed Year 2 and Year 4 to review their training to date. The survey has been revised to provide more comprehensive feedback about all aspects of training and likewise completed online. Please note completion of this survey is compulsory from 1 December 2015.

- **Exit survey**: This online survey is sent to all trainees on completion of the FRANZCOG Training Program and asks recipients to critically evaluate the entire program. Please note completion of this survey is compulsory from 1 December 2015.
• **New Fellows survey:** All new Fellows who have been in specialist practice for 12 months will be asked to complete this online survey. This survey asks new Fellows to assess how well the training program prepared them for practice.

• **Training Supervisors & ITP Co-ordinators survey:** This survey asks Fellows who perform the crucial role of either ITP Co-ordinator or Training Supervisor to evaluate their role, the support they receive from the College and the effectiveness of the training program.

To ensure confidentiality, the collection, analysis, and reporting of the data is the responsibility of the WEU team. As part of this process, all data is de-identified.

If participants have any queries regarding the surveys, please contact Effie Margiolis, Manager, Workforce and Evaluation Unit, e: emargiolis@ranzcog.edu.au

17. **C-QuIP Certification for RANZCOG Trainees**

The Colposcopy Quality Improvement Program (C-QuIP) aims to improve the care of women who are referred for colposcopy and treatment of screen-detected abnormalities. The process for RANZCOG trainees to become certified with C-QuIP has been updated and is available on the website at: www.cquip.edu.au/certification/ranzco-g-trainees-and-new-applicants.html

The aim of the C-QuIP RANZCOG Trainees certification process is to enable participants to obtain the core knowledge and develop the necessary skills to perform colposcopy competently.

For further information, please email cquip@ranzcog.edu.au

18. **Taking Extended Leave from Training Program or Transfers between States/Regions**

Trainees at all levels are reminded that if they are planning on taking extended leave from the training program or transferring between states or across the Tasman, they MUST discuss what they are planning with their Training Supervisor and/or ITP Co-ordinator (if applicable) before they lodge any formal application for leave or transfer. Your Training Supervisor and/or ITP Co-ordinator are among the key people who will be affected by any extended leave or transfer and it is vital that you let them know your plans and obtain their support.

The application forms for extended leave or transfer are located on the College website at: www.ranzcog.edu.au/leave-and-transfers.html

19. **Penalties for Unauthorised Absence from Training Program – New Regulation**

The RANZCOG Board recently approved additional grounds for possible removal from the training program. If a trainee fails to indicate to the College his/her intentions for the relevant year – either by not submitting a prospective approval of training form or not lodging an application for approval of extended leave – they will face removal from the training program.

20. **Submission of Training Documents – Avoid Faxing**

All trainees are required to submit their three and six month training documents (ie the three-monthly formative appraisal form and the six-monthly summative assessment form) to the College by specified deadlines. (Within four weeks of the end of the relevant training period in the case of the three-monthly form and within six weeks of the end of the relevant period in the case of the six-monthly form.)

When sending these documents, trainees should NOT use fax. A number of trainees have recently lost credit for the relevant training period because they submitted three-monthly or six-monthly report forms via fax and due to technical problems with the fax machine the documents were not received by the deadline. Technical problems with faxing are not accepted as a valid excuse for missing a deadline. It is safer to email documentation or, if this is not possible, mail it. If using the post, do not send the original.
21. **Deadline Dates for Submission of 2015 Training Documentation**

Documents must be received no later than 12 midnight on the date below:

<table>
<thead>
<tr>
<th></th>
<th>Australia</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summative Assessment 2</td>
<td>14 March 2016</td>
</tr>
<tr>
<td>Training year ends</td>
<td>31 January 2016</td>
</tr>
</tbody>
</table>

22. **Deadline Dates for Submission of 2016 Training Documentation**

Documents must be received no later than 12 midnight on the date below:

<table>
<thead>
<tr>
<th></th>
<th>New Zealand</th>
<th>Australia</th>
</tr>
</thead>
<tbody>
<tr>
<td>Training year commences</td>
<td>14 December</td>
<td>1 February 2016</td>
</tr>
<tr>
<td>Three-Monthly 1 Due</td>
<td>10 April 2016</td>
<td>29 May 2016</td>
</tr>
<tr>
<td>Six-Monthly 1 Due</td>
<td>24 July 2016</td>
<td>11 September 2016</td>
</tr>
<tr>
<td>2nd Six-month Training Period Commences</td>
<td>13 June 2016</td>
<td>1 August 2016</td>
</tr>
<tr>
<td>Three-Monthly 2 Due</td>
<td>9 October 2016</td>
<td>27 November 2016</td>
</tr>
<tr>
<td>Six-Monthly 2 Due</td>
<td>22 January 2017</td>
<td>19 March 2017</td>
</tr>
<tr>
<td>Training year ends</td>
<td>11 December 2016</td>
<td>5 February 2017</td>
</tr>
</tbody>
</table>

23. **MRANZCOG Oral Examination**

The MRANZCOG Oral Examination consists of ten stations (cases) developed from the fields of Obstetrics and Gynaecology. Two of the stations are communication stations involving a standardised patient. A document outlining the purpose and skills assessed at the communication stations has been added to the College website: [www.ranzcog.edu.au/examinations/mranzco-oral-examination.html](http://www.ranzcog.edu.au/examinations/mranzco-oral-examination.html). Trainees are encouraged to review this information as part of their preparation for the MRANZCOG Oral Examination.

24. **Victorian MRANZCOG Revision Course 2016**

This 5 day course will showcase carefully selected Victorian experts in obstetrics, gynaecology and neonatology.

The course will be run from June 20-24 at the Marriott Hotel Melbourne. There will be a course dinner, on Tuesday 21 June 2016 from 6:30pm - 10:00pm at venue TBA.

The presentations in this Revision Course represent areas of the curriculum that are, historically, the most commonly assessed in the Written and Oral Examinations.

To register for this event please go to [http://www.ivvy.com/event/MWV16/](http://www.ivvy.com/event/MWV16/)
New online units designed to introduce health practitioners to the issue of Female Genital Mutilation (FGM) in our society are now released. The units outline the sexual and reproductive health consequences of FGM and address the care and clinical support that clinicians need to be aware of, to assist women that have experienced FGM. Information to support education and advocacy about this issue is also provided.

The titles of the units are listed below
Unit 1: Introduction to FGM
Unit 2: Sexual and Reproductive Health Consequences
Unit 3: Care and Clinical Support
Unit 4: Education and Advocacy

To access the units, please click on this link [https://www.climate.edu.au/course/view.php?id=169](https://www.climate.edu.au/course/view.php?id=169) and login with your Username (RANZCOG Member number) and Password (RANZCOG web password). Use the forgotten password if needed. For support please email to elearningsupport@ranzcog.edu.au

These eLearning resources were developed by the RANZCOG in collaboration with the NSW Government Department of Health, University of Sydney, University of Technology Sydney (WHO Collaborating Centre for Midwifery, Child and Family Health), Family Planning Queensland, Auburn Hospital, and NSW Education Program on FGM.

We welcome your feedback.

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Do you find urogynaecology complicated? Uncertain how pelvic floor disorders arise and how to manage them? Wondering which operation when? Need some help with preparation for the RANZCOG membership exam?

This course is designed for RANZCOG trainees and anyone wishing to further their understanding of female pelvic floor disorders and is part of the UGSA Annual Scientific Program for March 2016

Register for this one day at: [www.ivvy.com/event/UGSA16](http://www.ivvy.com/event/UGSA16)

### THE PROGRAM

<table>
<thead>
<tr>
<th>TIME</th>
<th>Topic</th>
<th>Speaker</th>
</tr>
</thead>
<tbody>
<tr>
<td>0825-0830</td>
<td>Welcome and outline of the day</td>
<td>Moderator: Tim Dawson</td>
</tr>
<tr>
<td>0830-0850</td>
<td>“Are you Speaking My Lingo?” History, Examination &amp; Terminology in Urogynaecology</td>
<td>Vivien Wong</td>
</tr>
<tr>
<td>0850-0900</td>
<td>Q&amp;A</td>
<td></td>
</tr>
<tr>
<td>0900-0930</td>
<td>Pelvic Organ Prolapse: Pathophysiology, Conservative &amp; Surgical Management</td>
<td>Chris Maher</td>
</tr>
<tr>
<td>0930-0940</td>
<td>Q&amp;A</td>
<td></td>
</tr>
<tr>
<td>0940-1000</td>
<td>Stress Urinary Incontinence: including occult incontinence Pathophysiology, Investigation &amp; Management</td>
<td>LinLi Ow</td>
</tr>
<tr>
<td>1000-1010</td>
<td>Q&amp;A</td>
<td></td>
</tr>
<tr>
<td>1010-1015</td>
<td>4 mins reading time OSCE &amp; discussion</td>
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</tr>
<tr>
<td>1015-1040</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Time</td>
<td>Session</td>
<td>Speaker</td>
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<tr>
<td>1040-1110</td>
<td>Morning tea</td>
<td></td>
</tr>
<tr>
<td>1110-1140</td>
<td>Overactive Bladder: Pathophysiology, Investigation &amp; Management Q&amp;A</td>
<td>Jenny King</td>
</tr>
<tr>
<td>1140-1150</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1150-1210</td>
<td>Managing Post-operative &amp; Post-partum Voiding Dysfunction Q&amp;A</td>
<td>Alex Mowat</td>
</tr>
<tr>
<td>1210-1220</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1220-1225</td>
<td>4 mins reading time</td>
<td></td>
</tr>
<tr>
<td>1225-1250</td>
<td>OSCE &amp; discussion</td>
<td></td>
</tr>
<tr>
<td>1250-1350</td>
<td>LUNCH</td>
<td></td>
</tr>
<tr>
<td>1350-1410</td>
<td>Recurrent UTI, Bladder Pain Syndrome &amp; Interstitial Cystitis Q&amp;A</td>
<td>Bernadette Brown</td>
</tr>
<tr>
<td>1410-1420</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1420-1440</td>
<td>Principles of Managing Intra-operative Urinary &amp; Gastrointestinal Tract Injuries Q&amp;A</td>
<td>Nicki Boyd</td>
</tr>
<tr>
<td>1440-1450</td>
<td></td>
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<tr>
<td>1450-1455</td>
<td>4 mins reading time</td>
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<tr>
<td>1455-1520</td>
<td>OSCE &amp; discussion</td>
<td></td>
</tr>
<tr>
<td>1520-1530</td>
<td>Questions &amp; Closure</td>
<td></td>
</tr>
</tbody>
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### 27. Membership Offer for Trainees in Ultrasound and/or Obstetrics and Gynaecology

ISUOG are offering all Trainees a free two year online membership of the Society.

Benefits include:

- Online access to the official journal, Ultrasound in Obstetrics and gynaecology (UOG/ The White Journal)
- Access to all online educational material including web lectures
- Discount on World Congresses, international Symposia and ISUOG organised courses
- ISUOG book club
- Access to clinical tools such as biometry calculators

Interested Trainees are advised to contact ISUOG directly via: [www.isuog.org/Membership/Trainees/default.htm](http://www.isuog.org/Membership/Trainees/default.htm)

The College will confirm your status as a RANZCOG Trainee if contacted by ISUOG.

### 28. Complimentary AGES Membership

Complimentary membership is available to Australian and New Zealand RANZCOG trainees on application. Please apply via the AGES website – [www.ages.com.au](http://www.ages.com.au)  The AGES Member conference registration rate is only available after your membership has been confirmed by AGES.

### 29. Upcoming AGES Events

**AGES Annual Scientific Meeting**  
2 - 5 March 2016  
BCEC, Brisbane, Australia
AGES Pelvic Floor Symposium
15 & 16 July 2016
Grand Hyatt, Melbourne, Australia

AGES Focus Meeting
28 & 29 October 2016
Kuala Lumpur, Malaysia

30. Free Membership of NASOG & Upcoming Events

The National Association of Specialist Obstetricians and Gynaecologists (NASOG) has represented the specialty in Australia for over thirty years. With a membership of over 400, NASOG promotes the interests of O&G by negotiating with government, the AMA, and other bodies that influence our industrial and professional interests in Australia. NASOG publishes regular newsletters, produces monthly E-Bytes on political issues affecting the specialty and maintains a website: nasog.org.au providing information for members and their patients.

Free NASOG Membership is open to all accredited trainees. For more information, and to join, please visit www.nasog.com.au

31. Laparoscopic Surgery for General Gynaecologists

Sydney Laparoscopic Workshop 2016
Workshop Convenors: A/Prof G. Condous (Nepean), Dr T. Chang (Campbelltown), Dr N. Campbell (RPAH), Dr C. Smith (RNSH)

Our intensive 2 day laparoscopic course is aimed at helping the generalist up skilling and becoming confident at performing day to day laparoscopic procedures. The course is intended for those with an interest and has a basic skill base for laparoscopy.

LASSEG highlights:
• Day 1
  - Live operating: endometriosis/cystectomy/oopherectomy/hysterectomy/ureterolysis
  - Theory of laparoscopy: instrumentation/setup/energy/entry techniques/anatomy/operative techniques/complications
  - Dry lab

• Day 2
  - Full day live sheep operating
  - 2 participants max per sheep
  - One to one hands on step by step guidance on how to perform laparoscopic procedures

2016 Course Dates
2016 30th May – 31st May
2016 31st Oct – 1st Nov

The courses are significantly sponsored and as such can only accommodate max 8 participants.

For further information please contact: Dr Batool Nadeem | (e) bnadeem2003@yahoo.com

32. Handy Links

Trainees should now be familiar with the new RANZCOG website, which has simplified and streamlined access to relevant information for users. The following links lead to commonly required sections of the College website:

• Specialist Training: www.ranzcog.edu.au/education-a-training/specialist-training.html
• Trainee Email Accounts: www.ranzcog.edu.au/trainee-email-accounts.html
• RANZCOG Regulations: www.ranzcog.edu.au/the-ranzcog/governance/ranzcog-regulations.html
33. Update your Contact Details

Trainees are reminded to advise the College of any changes to their contact details. Changes can be done online via: [www.ranzcog.edu.au/members-services/change-of-address.html](http://www.ranzcog.edu.au/members-services/change-of-address.html) All official College correspondence, including copies of processed training documentation/reports, will ONLY be sent to your RANZCOG email address. Please use your RANZCOG email address when contacting the College, as emails from private email addresses may be blocked by the College’s spam filter.

34. Contacting College House

Trainees who are experiencing difficulties with any aspect of the training program, including registration, submission of training documentation and the research project, are encouraged to contact relevant staff at RANZCOG for assistance. Please remember that there are over 600 FRANZCOG trainees and over 80 subspecialty trainees - there is no way we can know you are in difficulty unless you pick up the phone or email us. Training and Assessment staff will do everything they can to assist you if you let us know that you would like our help or advice. A complete contact list of College staff is available on the RANZCOG website: [www.ranzcog.edu.au/the-ranzcog/contact-the-college.html](http://www.ranzcog.edu.au/the-ranzcog/contact-the-college.html).

35. 2016 Fees

<table>
<thead>
<tr>
<th>MRANZCOG/FRANZCOG Training</th>
<th>Subspeciality Training</th>
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<tbody>
<tr>
<td>Annual Training Fee</td>
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<tr>
<td>Oral Examination</td>
<td>$3,150.00</td>
</tr>
</tbody>
</table>

36. Ovarian Cancer Research Scholarship Available

The RANZCOG Foundation is pleased to announce that applications will be open from 7 December 2015 until 8 February 2016 for the RANZCOG/OvCan (ACT & Region) Ovarian Cancer Awareness / Support Scholarship.

The purpose of the one year Scholarship is to promote research in the area of ovarian cancer awareness, early detection and prevention, and applications will be open to graduates in medicine or science.
The scholarship funding will be $15,000, part of which shall be utilised to assist the recipient to present their research at an appropriate conference.

Further information and the application form will be available from 7 December on the website: [www.ranzcog.edu.au/foundation/research-grants-and-scholarships/scholarship-application-process.html](http://www.ranzcog.edu.au/foundation/research-grants-and-scholarships/scholarship-application-process.html) or contact the RANZCOG Foundation Coordinator at e: foundation@ranzcog.edu.au or t: +61 3 9412 2955.

### 37. RANZCOG NSW/ACT Registrar Education Days for NSW/ACT trainees for 2016

The first Registrar Education Day for 2016 will be held at Liverpool Hospital on Friday 11 March. Following this day there will be an Orientation Session & function for Yr 1 trainees. All trainees are invited to the function.

The subsequent Registrar Education Days for 2016 will be held at Canberra and St George Hospitals dates to be confirmed.

### 38. Subspecialties National Selection Process 2016 (2017 Entry)

Applications for the Subspecialties National Selection Process 2016 (2017 entry) are currently open, and close on 31 March 2016.

RANZCOG offers five training programs leading to subspecialty certification – Certification in Gynaecological Oncology (CGO); Certification in Maternal Fetal Medicine (CMFM); Certification in Obstetrical and Gynaecological Ultrasound (COGU); Certification in Reproductive Endocrinology and Infertility (CREI); and Certification in Urogynaecology (CU). Please note selection criteria that will be used to assess applicants – both at shortlisting and at interview – are published and available on the website.


For further information please contact: Jolene Davidson, Senior Subspecialties Coordinator | (t) +61 3 9412 2997 | (e) jldavidson@ranzcog.edu.au

### 39. AGES Training Positions

**Centre for Advanced Reproductive Endosurgery (C.A.R.E)**

A training position in Advanced Gynaecological Endoscopic Surgery for the clinical years 2017-2018 inclusive is available at the Centre for Advanced Reproductive Endosurgery (C.A.R.E). This is an AGES accredited training site and will be employing 1 trainee in 2017-2018. First round interviews for this position will be held at the AGES Annual Scientific Meeting at the Brisbane Convention and Exhibition Centre on Saturday morning 5 March 2016. Further interviews for this position may be required at a later time to be advised. The contact person for this position is A/Prof Alan Lam at AlanLam@sydneycare.com.au.

Further information regarding this training position may be found at [ages.com.au](http://ages.com.au).

**Sydney West Advanced Pelvic Surgery Unit (S.W.A.P.S)**

A training position in Advanced Gynaecological Endoscopic Surgery for the clinical years 2017-2018 inclusive is available at Sydney West Advanced Pelvic Surgery Unit. This is an AGES accredited training site and will be employing one trainee in 2017-2018. First round interviews for this position will be held at the AGES Annual Scientific Meeting at the Brisbane Convention and Exhibition Centre on Saturday morning 5 March 2016. Further interviews for this position may be required at a later time to be advised. The contact person for this position is A/Prof Harry Merkur at hmerkur@bigpond.net.au. Further information regarding this training position may be found at [www.ages.com.au](http://www.ages.com.au) or [www.swaps.net.au](http://www.swaps.net.au).

**Gold Coast University Hospital & Robina Hospital**

A training position in Advanced Gynaecological Endoscopic Surgery for the clinical years 2017-2018 inclusive is available at Gold Coast University Hospital & Robina Hospital. This is an AGES accredited training site and will be employing one trainee in 2017-2018. First round interviews for this position will be held at the AGES Annual Scientific
Meeting at the Brisbane Convention and Exhibition Centre on Saturday morning 5 March 2016. Further interviews for this position may be required at a later time to be advised. The contact person for this position is Dr Donald Angstetra on 07 5687 1125. Further information regarding this training position may be found at www.ages.com.au

**Westmead Hospital**
A training position in Advanced Gynaecological Endoscopic Surgery for the clinical years 2017-2018 inclusive is available at the Westmead Hospital. This is an AGES accredited training site and will be employing 1 trainee in 2017-2018. First round interviews for this position will be held at the AGES Annual Scientific Meeting at the Brisbane Convention and Exhibition Centre on Saturday morning 5 March 2016. Further interviews for this position may be required at a later time to be advised. The contact person for this position is Dr Donald Angstetra on 07 5687 1125. Further information regarding this training position may be found at www.ages.com.au

**Flinders Medical Centre**
A training position in Advanced Gynaecological Endoscopic Surgery for the clinical years 2017-2018 inclusive is available at Flinders Medical Centre. This is an AGES accredited training site and will be employing one trainee in 2017-2018. First round interviews for this position will be held at the AGES Annual Scientific Meeting at the Brisbane Convention and Exhibition Centre on Saturday morning 5 March 2016. Further interviews for this position may be required at a later time to be advised. The contact person for this position is Dr Anbu Anpalagan at dranbu@dranbu.com.au Further information regarding this training position may be found at www.ages.com.au

**Royal Women’s Hospital (Melbourne) – Gynaecology 1 Unit**
A training position in Advanced Gynaecological Endoscopic Surgery for the clinical years 2017-2018 inclusive is available at Royal Women’s Hospital (Melbourne) – Gynaecology 1 Unit. This is an AGES accredited training site and will be employing one trainee in 2017-2018. First round interviews for this position will be held at the AGES Annual Scientific Meeting at the Brisbane Convention and Exhibition Centre on Saturday morning 5 March 2016. Further interviews for this position may be required at a later time to be advised. The contact person for this position is Dr Catarina Ang at catarina.ang@thewomens.org.au Further information regarding this training position may be found at www.ages.com.au

**King Edward Memorial Hospital**
A training position in Advanced Gynaecological Endoscopic Surgery for the clinical years 2017-2018 inclusive is available at King Edward Memorial Hospital. This is an AGES accredited training site and will be employing one trainee in 2017-2018. First round interviews for this position will be held at the AGES Annual Scientific Meeting at the Brisbane Convention and Exhibition Centre on Saturday morning 5 March 2016. Further interviews for this position may be required at a later time to be advised. The contact person for this position is A/Prof Krish Karthigasu at krishkarthigasu@me.com Further information regarding this training position may be found at www.ages.com.au

### 40. Assessment Services
Trainees are advised that Assessment Services does not accept faxed documents. The fax machine +61 3 9412 2953 is no longer in use.

### 41. Anatomy Resources on Climate
Two external anatomy resources are now available on CLIMATE. The resources will be available for 12 months and, subject to positive feedback from trainees and Fellows, will be made permanently available. Click on [www.climate.edu.au/course/view.php?id=180](http://www.climate.edu.au/course/view.php?id=180) and log in for further details.

For further information, please contact:
Penny Holmes, Senior Education Coordinator  | (t) +61 3 9412 2965  | (e) pholmes@ranzcog.edu.au

### 42 NSW MRANZCOG Revision Course 2016
This course being held 24-28 October 2016 is presented by the NSW Regional Committee and designed primarily for O&G registrars preparing for the MRANZCOG examinations.

For further information, please contact:
Dee Baines, Admin Assistant, Events, Education & Training
43. RANZCOG NSW/ACT Registrar Education Days for NSW/ACT trainees

Registrar Education Days for 2016 are:

<table>
<thead>
<tr>
<th>Date</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday 11 March 2016</td>
<td>Liverpool Hospital</td>
</tr>
<tr>
<td>Friday 20 May 2016</td>
<td>Canberra</td>
</tr>
<tr>
<td>Date to be advised</td>
<td>St George Hospital</td>
</tr>
</tbody>
</table>

At the end of our first Registrar Education day there will be an Orientation Session for all new Year 1 trainees followed by a Welcome function which all trainees are invited to attend.

For further information, please contact:
Dee Baines, Admin Assistant, Events, Education & Training
(t) +61 2 9436 1688 | (f): +61 2 9436 4166 | (e) events@ranzcog.nsw.edu.au

44. RANZCOG NSW Regional Office change of address

The RANZCOG NSW Regional Office is now located at:
Suite 2, Ground Floor 69 Christie Street ST LEONARDS NSW 2065
Phone and fax numbers will remain the same.
RANZCOG NSW Regional Office emails have been migrated to the College server. New email addresses are:

Lee Dawson: nswadmin@ranzcog.edu.au for general NSW queries and NSW Regional Committee Meeting admin ldawson@ranzcog.edu.au

Chris Dowding: nswtraining@ranzcog.edu.au for NSW training documents, Training matters and TAC Meeting admin cdowding@ranzcog.edu.au

Dee Baines: nswevents@ranzcog.edu.au for NSW events, including Senior O&Gs Meetings dbaines@ranzcog.edu.au

45. OASIS Workshops

Hands on OASIS Repair Workshop (including lab training)
Prevention and education. 3rd and 4th Degree Tears.

Two workshops for 2016
18th March
26th August

Workshop open to registrars, rural GP’s and consultants only, limited numbers
Cost: (Non SESLHD) Registrars $275 . Consultants $350

Location: St George Clinical Skills Centre
St George Hospital Kogarah

For registration details contact: Kylie Fraser 02 9113 2425
kylie.fraser@sesiahs.health.nsw.gov.au
CORE TRAINEES

1. 2016 Regional Training Year

All Australian trainees are advised that the 2016 regional training year starts on 01 February 2016 and finishes on 5 February 2017. As such, the 2016 training year is 53 weeks long. This occurs every five years to realign the commencement of the regional training year to the first Monday in February. This is done in accordance with the Department of Health’s instructions that Australia’s regional training year is aligned to ensure national consistency.

Whilst the regional training year is 53 weeks long, the maximum number of weeks able to be credited for training undertaken remains 46 weeks. Refer to regulation B&C1.9.1.3.

For a full list of 2016 semester dates and deadlines, please see visit this website: www.ranzcoc.edu.au/assessment-workshops-forms/essential-information.html

2. Research Project

Project Exemption

A change to the regulations regarding Recognition of Prior Research as grounds for exemption from the Research Project has been made.

The new regulations state:

B/C8.4.1 The following may be approved as meeting the requirement of satisfactory completion of the research study:

• A formal higher research degree qualification; or
• A successfully completed honours (by research) year in the biomedical sciences.

[Revised and ratified by the Board, November 2015]

Research Proposal Submission

Following consideration by the Education Assessment Committee and the Trainees Committee, the regulations regarding Research Proposal submission have changed. The new regulations still require submission of the Research Proposal no later the completion of 92 weeks FTE, however the Proposal must be approved by no later than the completion of 112 weeks FTE.

B/C8.2 Prospective Approval of a Research Proposal

A research proposal in the health sciences must be submitted by trainees to the Research Assessment Subcommittee no later than the completion of 92 weeks FTE of time in training in the Core Training component of the FRANZCOG Training Program.

A research proposal in the health sciences must be approved by the Research Assessment Subcommittee no later than the completion of 112 weeks FTE of time in training in the Core Training component of the FRANZCOG Training Program.

Research Project Workshop – Friday 11 March 2016

Dr Rosalie Grivell will present a Research Project Workshop in Brisbane. The workshop is designed to assist trainees with development of their Research Project and will focus on evidence based medicine principles, critical appraisal of the literature, research design and research project presentation. There will also be an opportunity to discuss trainees’
individual Research Projects.

Date: Friday 11 March 2016
Workshop: 9.00am – 5.00pm
Venue: Brisbane Convention and Exhibition Centre
Cost: $100
Please use the link to register: [www.ivvy.com/event/QRPW03/](http://www.ivvy.com/event/QRPW03/)

3. **Registrar Obstetrics and Gynaecology (Core/Advanced) - Toowoomba Hospital**

Start Date: ASAP
End Date: Negotiable
Closing Date for Applications:

Suitable for candidates requiring a period of supervision to complete FRANZCOG. Exposure to general O&G as well as Urogynaecology and laparoscopy. Approximately 2000 deliveries per annum. The unit is an accredited RANZCOG training centre. Friendly and supportive environment.

For further information please contact:
Dr Bob Baade | (t) +61 4 2980 2221 | (e) Bob.baade@health.qld.gov.au

4. **RANZCOG Queensland Membership Pre-Exam Course: Monday, 23 May 2016 – Friday, 27 May 2016**

This five day course which is being held in Brisbane, at the Brisbane Convention and Exhibition Centre is aimed to assist those Trainees who will be sitting the MRANZCOG Written Exam.

This course will cover a wide variety of topics from the RANZCOG curriculum and will provide a good “rounding off” of your study and help you prepare for your exams.

The final session of the week will be on preparation for the actual exams. There will be sessions on how to prepare for the exam including advice from current examiners, and a trainee who has recently successfully completed the exam. The final session will include mock SAQ and MCQ practice.

Registrations are now open and can be accessed at [www.ivvy.com/event/QMEM16/](http://www.ivvy.com/event/QMEM16/)

For further information please contact:
Queensland Regional Office | (t) +61 7 3252 3073 | (e) kyoung@ranzcog.edu.au

5. **MRANZCOG SAQ Summary for July 2015 on College website**

A summary of the SAQ component of the MRANZCOG Written Examination (July 2015) is now published on the College website ([http://www.ranzcog.edu.au/examinations/mranzcog-written-examination.html](http://www.ranzcog.edu.au/examinations/mranzcog-written-examination.html)). To assist with preparation for the written examination, trainees are encouraged to refer to the SAQ summaries.

6. **MRANZCOG Examinations**

MRANZCOG Written Examination – 29 January 2016
MRANZCOG Oral Examination – 15 May 2016

Further information about the examinations may be found on the College website at: [www.ranzcog.edu.au/examinations/examination-application-forms.html](http://www.ranzcog.edu.au/examinations/examination-application-forms.html)
7. Postpartum Haemorrhage eLearning Resource

The RANZCOG has endorsed a free online course on Postpartum Haemorrhage released by BloodSafe eLearning Australia. The course is not compulsory, but trainees are encouraged to access it as a recommended resource. The course can be found at: www.bloodsafelearning.org.au/node/55

8. NSW MRANZCOG Revision Course 2016

This course being held 24-28 October 2016 is presented by the NSW Regional Committee and designed primarily for O&G registrars preparing for the MRANZCOG examinations.

For further information, please contact:
Dee Baines, Admin Assistant, Events, Education & Training
(t) +61 2 9436 1688 | (f): +61 2 9436 4166 | (e) events@ranzcog.nsw.edu.au

9. RANZCOG Obstetric Ultrasound Workshop

Introduction to Ultrasound – Everything you need to know!

A workshop will be held in Launceston on 25 February 2016 at the Tas/Vic ASM.
Facilitator: DA/Prof Janet Vaughan
Cost: $900
Time: 8.15am – 4.45pm

This full day practical workshop focuses on the knowledge and skills that RANZCOG registrars require to complete the ultrasound IHCA. The five hours of practical hands-on scanning includes training in transabdominal and transvaginal imaging using a combination of pregnant women and pelvic phantoms. Five workstations are organised which enables interactive small group teaching. Each workstation has a pregnant subject, an experienced tutor and a Sonosite ultrasound machine.

Learning Objectives:
1. Understanding the technical aspects of generating an optimal ultrasound image.
2. Understand normal ultrasound features of first and third trimester pregnancies.
3. Develop scanning skills for first and third trimester of pregnancy.
4. Develop documentation and reporting skills.

Register at www.ranzcog2016tasvicasm.org.au/page/display/id/19

For further information please contact:
Ms Penny Holmes, Senior Education Co-ordinator | (t) +61 3 9417 2965 | (f) +61 3 9419 7817

10. Senior Registrar Obstetric & Gynaecology - Latrobe Regional Hospital

Start Date: February 2016
End Date: February 2017
Closing Date for Applications: 12 February 2016

We are currently seeking an Obstetrics and Gynaecology Senior Registrar to join our highly professional O&G team, commencing 1 February 2016.
The successful applicant will have the ability to work effectively as part of a multi-disciplinary team; apply theoretical knowledge and experience in determining the appropriate clinical diagnosis, investigations and treatment of patients; supervise and assist in the rostering of registrars, interns and residents in the Obstetrics and Gynaecology department.

Please refer to www.lrh.com.au – Careers Section for further information regarding this position.

For further information please contact:
Pauline Parr – HMO Manager | (t) +61 3 5173 8527 | (e) pparr@lrh.com.au

ADVANCED TRAINEES

1. 2016 Regional Training Year

All Australian trainees are advised that the 2016 regional training year starts on 01 February 2016 and finishes on 5 February 2017. As such, the 2016 training year is 53 weeks long. This occurs every five years to realign the commencement of the regional training year to the first Monday in February. This is done in accordance with the Department of Health’s instructions that Australia’s regional training year is aligned to ensure national consistency.

Whilst the regional training year is 53 weeks long, the maximum number of weeks able to be credited for training undertaken remains 46 weeks. Refer to regulation B&C1.9.1.3.

For a full list of 2016 semester dates and deadlines, please see visit this website: http://www.ranzcog.edu.au/assessment-workshops-forms/essential-information.html

2. Revised Guidelines on Advanced Training Posts

The RANZCOG Training Accreditation Committee, the Trainees’ Committee and the Board have approved a substantially revised version of the College’s guidelines on Advanced Training Posts, which has been on the College website for some time. The new version of the guidelines includes recent changes to the FRANZCOG Training Program and also contains details of scope of practice for these positions. The document is located at: www.ranzcog.edu.au/education-a-training/specialist-a-training/specialist-training.html

3. Advertising Senior Registrar Positions

Training Supervisors, Heads of O&G Departments and senior trainees are reminded that this bulletin regularly features advertisements for upcoming senior registrar posts, so that all trainees are aware of available positions in Australia and New Zealand. These positions are also advertised on the College website: http://www.ranzcog.edu.au/the-ranzcog/employment/core-advanced-a-subspecialty-positions.html If you wish to advertise a position, please complete the template on the website and email it to Michelle Richard: mrichard@ranzcog.edu.au

4. Registrar Obstetrics and Gynaecology (Core/Advanced) - Toowoomba Hospital

Start Date: ASAP
End Date: Negotiable
Closing Date for Applications:

Suitable for candidates requiring a period of supervision to complete FRANZCOG. Exposure to general O&G as well as Urogynaecology and laparoscopy. Approximately 2000 deliveries per annum. The unit is an accredited RANZCOG training centre. Friendly and supportive environment.

For further information please contact:
Dr Bob Baade | (t) +61 4 2980 2221 | (e) Bob.baade@health.qld.gov.au
5. Consultant Positions

Trainees nearing completion of the FRANZCOG Training Program and who are seeking consultant positions are advised that these are advertised online at: www.minnisjournals.com.au/ranzco.png.

6. Clinical Educator Training (CET) Modules

These eight interactive online modules address key aspects of clinical education and are compulsory for trainees who started in the Training Program after 1 December 2013. Although not compulsory for trainees who commenced training prior to December 2013, advanced trainees are strongly encouraged to complete the modules. Each module provides clear learning outcomes, a dynamic online lesson, links to key papers and a short MCQ test. The modules take approximately one hour per module to complete.

Access: To log in to CLIMATE (www.climate.edu.au), use your RANZCOG ID number and webaccess password. You can use the 'Lost Password' facility on the CLIMATE front page to be reminded of these. Access to the modules is further protected by an enrolment key (previously provided in your College information pack) that needs to be used once only for EACH module. Please contact helpdesk@ranzcog.edu.au if you have difficulty accessing the modules.

7. RANZCOG ATM Trial

The proposed RANZCOG Advanced Training Modules will be trialled for the 2016 training year with implementation planned for 2018.

The trial aims to establish whether:
• proposed compulsory Advanced Training Modules are achievable in the time frame
• introduction of the Advanced Training Module impacts on other training positions
• further refinements are required before implementation

Advanced trainees (following approval from sites) are welcome to participate in the trial. Feedback will be through surveys completed at 6 and 12 months and numbers will be reviewed through the online logbook. Further information can be found at www.ranzcog.edu.au/additional-information-on-training-a-training-posts/advanced-training-module-trial-2015-2016.html

For further information, please contact:
Penny Holmes, Senior Education Coordinator | (t) +61 3 9412 2965 | (e) pholmes@ranzcog.edu.au

SUBSPECIALTY TRAINEES

1. Changes to RANZCOG Regulations

In November 2015, the RANZCOG Board approved revisions to the following Regulations:

D Subspecialty Training
   D1.2 - Entry and Commencement Requirements for the Subspecialty Training Programs
   D8.2 - Applications for Certification (Subspecialty Trainees)

Revisions to the following Regulations were approved by the RANZCOG Board in July 2015 and come into effect from 1 November 2015.

D4 Subspecialty Examinations - General Regulations
   D4.2 - Examination Fees
   D4.3 – Withdrawal

To read the revised regulations, please go to: www.ranzcog.edu.au/the-ranzcog/governance/ranzco.png-regulations.html
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## 3. Contacting College House

The following staff will do everything they can to assist you in their area of responsibility:

<table>
<thead>
<tr>
<th>Subspecialties Services</th>
<th>Assessment Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lois Lowe (Manager, Education Services)</td>
<td>Management and coordination of Assessment Services</td>
</tr>
<tr>
<td>Subspecialties/Assessments/ SIMG Program oversight</td>
<td>Lisa Del Din (Senior Assessment Coordinator)</td>
</tr>
<tr>
<td>Jolene Davidson (Subspecialties Senior Training Program Coordinator)</td>
<td>Fiona Hopwood (Examinations Administrator)</td>
</tr>
<tr>
<td>High level development and implementation of policy for Subspecialties Program coordination and stakeholder services</td>
<td>COGO and CMFM Written and Oral Examinations, CU Written Examination</td>
</tr>
<tr>
<td>Kate Gilliam (Subspecialties Training Services Coordinator)</td>
<td>Monica Yuill (Examinations Administrator)</td>
</tr>
<tr>
<td>Subspecialty training coordination and documentation</td>
<td>COGU Written and Oral Examinations</td>
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<tr>
<td>Subspecialty research projects and assessments</td>
<td>Pippa Diggins (Examinations Administrator)</td>
</tr>
<tr>
<td></td>
<td>CREI Written and Oral Examinations</td>
</tr>
</tbody>
</table>

## 4. Master Sheets and Research Progress Report

The Subspecialties Committee has approved the introduction of a Master Sheet for all Subspecialty Trainees. This is to keep track of and sign off all training requirements over the training period, making it easier for all involved. This is also in line with the Master Sheet used in the Core and Advanced Training.
For subspecialty trainees who commenced from December 2014 – requirements are to be recorded and signed off from the commencement of Year 1 of training. Your first Master Sheet is due for submission along with your TAR for the current training period about to end.

The TAR is also being updated in line with this and other recent changes, so you are reminded to always access the most recent TAR template via the website.

In addition those trainees who have completed clinical training but not all training requirements, will also be required to complete a research progress report every six months as applicable.

Trainees and Training Supervisors will be contacted shortly with the form and further information.

For further information, please contact:  
Kate Gilliam, Subspecialties Training Coordinator I (t) +61 3 9412 2959 I (e) kgilliam@ranzcog.edu.au

## SIMG (IN TRAINING)

### 1. Handy Links

The following links lead to documents most commonly accessed on the RANZCOG website by SIMGs:


### 2. Trainee Email

It is imperative that SIMG Partially Comparable trainees regularly check their RANZCOG trainee email account as all information regarding training and assessments will be sent to this account.

Please use your RANZCOG email address when contacting the College, as emails from private email addresses may be blocked by the College’s spam filter.

If you have any issues accessing your trainee email account, please contact helpdesk@ranzcog.edu.au

### 3. Update your Contact Details

SIMG trainees are reminded to advise the College of any changes to their contact details. Changes can be done online via: [www.ranzcog.edu.au/members-services/change-of-address.html](http://www.ranzcog.edu.au/members-services/change-of-address.html)

### 4. Training Reports

All SIMG trainees are asked to submit their three and six month reports to the College as soon as possible after the conclusion of the period of training covered in the report.

Reports are due no later than four weeks from the conclusion of the period of training for the Three-monthly Formative Appraisal, and six weeks from the conclusion of the period of training for the Six-monthly Summative Assessment.

Reports should be emailed to simg@ranzcog.edu.au (preferred) or faxed to 03 9412 2956. The report need only be sent once, and a copy should be retained for your records.
5. Clinical Educator Training (CET) Modules

These eight interactive online modules address key aspects of clinical education and are compulsory for SIMG trainees who started in the Training Program after 1 December 2013. Although not compulsory for SIMG trainees who commenced training prior to December 2013, all trainees are strongly encouraged to complete the modules. Each module provides clear learning outcomes, a dynamic online lesson, links to key papers and a short MCQ test. The modules take approximately one hour per module to complete.

Access: To log in to CLIMATE (www.climate.edu.au), use your RANZCOG ID number and web access password. You can use the 'Lost Password' facility on the CLIMATE front page to be reminded of these. Access to the modules is further protected by an enrolment key (previously provided in your College information pack) that can be used once only for EACH module.

Please contact helpdesk@ranzcog.edu.au if you have difficulty accessing the modules.

6. The SIMG Mentoring Program

We encourage SIMG trainees to take advantage of the SIMG Mentoring Program. The program is designed to provide a suitably-matched mentor to those SIMG trainees who enrol in the program. The SIMG Mentor can provide you with professional and supportive advice, assistance and practical instruction.

This Mentoring Program is in trial phase, and will be evaluated in mid-2016.

Documents detailing the Mentoring Program are available on the College website www.ranzcog.edu.au/the-simg-mentoring-program.html

For further information please contact the SIMG Mentoring Program contact person:
Kelly Cooper, SIMG Policy Co-ordinator (t): +61 3 9412 2928 (e) simgmentor@ranzcog.edu.au

7. Upskilling Funding

Commonwealth Government funding is currently available to address identified upskilling needs of eligible SIMGs who have been assessed as having skills and training that are Partially Comparable to an Australian-trained specialist. Upskilling needs should be identified through close consultation between SIMG trainees and their Training Supervisors. The SIMG Logbook and TAR should be used to match upskilling needs with resources. Approved funding can be used for training (workshops, seminars, clinical training, etc) and associated travel and accommodation costs.

All funded training recommendations are considered on a case by case basis and College approval is required before funds are released. As a general rule, College policy provides an accommodation and meal allowance up to a maximum of $A375 per overnight stay. Training/upskilling opportunities that will be automatically approved (on the recommendation of Training Supervisor) are listed below.

<table>
<thead>
<tr>
<th>Training</th>
<th>Provider</th>
</tr>
</thead>
<tbody>
<tr>
<td>RANZCOG Communication Skills Workshop</td>
<td>RANZCOG/Cognitive Institute</td>
</tr>
<tr>
<td>MRANZCOG Exam Preparation Courses</td>
<td>RANZCOG</td>
</tr>
<tr>
<td>Laparoscopic Skills Workshop</td>
<td>Sydney Women’s Endosurgery Centre</td>
</tr>
<tr>
<td>O&amp;G Ultrasound Fast Track</td>
<td>O&amp;G Ultrasound Fast Track</td>
</tr>
<tr>
<td>Colposcopy Course and Annual Update</td>
<td>Australian Society for Coloscopy and Cervical Pathology</td>
</tr>
<tr>
<td>Advanced Life Support in Obstetrics Course</td>
<td>ALSO</td>
</tr>
<tr>
<td>Anatomy of Complications Workshop</td>
<td>WA Health</td>
</tr>
<tr>
<td>O &amp; Ultrasound Workshop</td>
<td>RANZCOG</td>
</tr>
</tbody>
</table>

For further information, please contact:
Melissa Brady, Specialist IMG Program Co-ordinator (t) +61 3 9412 2945 (e) mbrady@ranzcog.edu.au
8. SIMG Workshops

In 2016 the SIMG work area will conduct a series of workshops designed to address the specific needs of the SIMG trainees:

<table>
<thead>
<tr>
<th>Workshop</th>
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</thead>
<tbody>
<tr>
<td>Fetal Surveillance Program</td>
</tr>
<tr>
<td>The Specialist IMG Communication Skills Masterclass</td>
</tr>
<tr>
<td>The Australian Healthcare System Workshop</td>
</tr>
</tbody>
</table>

Details of the workshops (including dates and venues) are to follow.

For further information, please contact:
Melissa Brady, Specialist IMG Program Co-ordinator (t) +61 3 9412 2945 (e) mbrady@ranzcog.edu.au

9. FGM Units available on CLIMATE

These online units are designed to introduce health practitioners to the issue of Female Genital Mutilation (FGM) in our society. The units outline the sexual and reproductive health consequences of FGM and address the care and clinical support that clinicians need to be aware of, to assist women that have experienced FGM. Information to support education and advocacy about this issue is also provided.

The titles of the units are listed below:

Unit 1: Introduction to FGM
Unit 2: Sexual and Reproductive Health Consequences
Unit 3: Care and Clinical Support
Unit 4: Education and Advocacy

To access the units, please click on this link [www.climate.edu.au/course/view.php?id=169](http://www.climate.edu.au/course/view.php?id=169) and login with your Username (RANZCOG Member number) and Password (RANZCOG web password). Use the forgotten password if needed. For support please email to elearningsupport@ranzcog.edu.au.

These eLearning resources were developed by the RANZCOG in collaboration with the NSW Government Department of Health, University of Sydney, University of Technology Sydney (WHO Collaborating Centre for Midwifery, Child and Family Health), Family Planning Queensland, Auburn Hospital, and NSW Education Program on FGM.

10. Is this you?

If, as a Specialist International Medical Graduate (overseas-training specialist), you have undergone assessment by the College, were assessed as Partially Comparable to an Australian-trained specialist, and are now working towards satisfying the requirements for achieving Fellowship of the College, this section is specifically for you.

11. MRANZCOG Pre-Exam Course_Queensland

Trainees who intend to sit the MRANZCOG Written Exam in 2016 or 2017 are invited to attend a 5-day MRANZCOG Pre-Exam Course to be held on 23-27 May 2016. The intent of the course is to enhance your own study and preparation for the examinations.

The course includes a wide variety of topics from the RANZCOG curriculum. The final session of the course includes mock MCQ and SAQ examinations.

To register, go to [www.ivvy.com/event/QMEM16/](http://www.ivvy.com/event/QMEM16/).
### 12. SIMG Fees 2016

<table>
<thead>
<tr>
<th>Service Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIMG/AoN Initial Assessment Fee</td>
<td>$2,780.00</td>
</tr>
<tr>
<td>SIMG/AoN Interview Fee</td>
<td>$5,450.00</td>
</tr>
<tr>
<td>Specialist Short Term Training (SST/OTV)</td>
<td>$900.00</td>
</tr>
<tr>
<td>O/seas Trained Sub-Specialist Assessment</td>
<td>$2,950.00</td>
</tr>
<tr>
<td>Partially Comparable Prospective Trainee Application Fee</td>
<td>$2,950.00</td>
</tr>
</tbody>
</table>

### 13. RANZCOG Regulations

It is imperative that SIMG trainees are familiar with current RANZCOG Regulations. These are updated regularly and are published on the RANZCOG website: [www.ranzcog.edu.au/the-ranzcog/governance/ranzcog-regulations.html](http://www.ranzcog.edu.au/the-ranzcog/governance/ranzcog-regulations.html)

### 14. RANZCOG Obstetric Ultrasound Workshop

**Introduction to Ultrasound – Everything you need to know!**

A workshop will be held in Launceston on 25 February 2016 at the Tas/Vic ASM.
- **Facilitator:** DA/Prof Janet Vaughan
- **Cost:** $900
- **Time:** 8.15am – 4.45pm

This full day practical workshop focuses on the knowledge and skills that RANZCOG registrars require to complete the ultrasound IHCA. The five hours of practical hands-on scanning includes training in transabdominal and transvaginal imaging using a combination of pregnant women and pelvic phantoms. Five workstations are organised which enables interactive small group teaching. Each workstation has a pregnant subject, an experienced tutor and a Sonosite ultrasound machine.

**Learning Objectives:**

1. Understanding the technical aspects of generating an optimal ultrasound image.
2. Understand normal ultrasound features of first and third trimester pregnancies.
3. Develop scanning skills for first and third trimester of pregnancy.
4. Develop documentation and reporting skills.


For further information please contact:
- Ms Penny Holmes, Senior Education Co-ordinator | (t) +61 3 9417 2965 | (f) +61 3 9419 7817

### 15. NSW MRANZCOG Revision Course 2016

This course being held 24-28 October 2016 is presented by the NSW Regional Committee and designed primarily for O&G registrars preparing for the MRANZCOG examinations.

For further information, please contact:
- Dee Baines, Admin Assistant, Events, Education & Training
  - (t) +61 2 9436 1688 | (f): +61 2 9436 4166 | (e) events@ranzcog.nsw.edu.au