

**THE ROYAL AUSTRALIAN & NEW ZEALAND COLLEGE OF OBSTETRICIANS AND
GYNAECOLOGISTS**

IN-HOSPITAL CLINICAL ASSESSMENT RATING FORM

MODULE 1: CONSULTATION SKILLS

NAME OF TRAINEE:

HOSPITAL:

After observing the candidate with at least six patients, please indicate your rating for each of the following attributes by placing a tick in the small box at the bottom right of the appropriate response.

1 Taking a history

Obtained most of the pertinent information in a logical, systematic and orderly manner.		Obtained most of the pertinent information, but not always in a logical manner.		Obtained information in a haphazard unrelated fashion, resulting in omission of pertinent data.
A <input type="checkbox"/>	B <input type="checkbox"/>	C <input type="checkbox"/>	D <input type="checkbox"/>	E <input type="checkbox"/>

2 Questioning skills

Asked questions and took notes in a manner resulting in smooth progress of the interviews.		At times, continuity of interviews temporarily broken by unnecessary pauses.		Continuity of interviews broken frequently by long pauses.
A <input type="checkbox"/>	B <input type="checkbox"/>	C <input type="checkbox"/>	D <input type="checkbox"/>	E <input type="checkbox"/>

3 Language

Language used was free of difficult medical terms or, if used, they were immediately defined.		Language used included difficult medical terms, which were only defined at request of patient.		Language used included numerous difficult medical terms.
A <input type="checkbox"/>	B <input type="checkbox"/>	C <input type="checkbox"/>	D <input type="checkbox"/>	E <input type="checkbox"/>

4 Listening skills

Was attentive to the responses of patients and did not interrupt unduly.		Usually attentive but occasionally interrupted unnecessarily.		A detached data gatherer, frequently interrupting the patients.
A <input type="checkbox"/>	B <input type="checkbox"/>	C <input type="checkbox"/>	D <input type="checkbox"/>	E <input type="checkbox"/>

5 Sensitivity to patient's concerns

Seemed alert, sensitive and responsive to patient's concerns unrelated to current problem.		Able to detect concerns unrelated to current problem but failed to explore them.		Seemed unalert and/or insensitive to concerns unrelated to current problem.
A <input type="checkbox"/>	B <input type="checkbox"/>	C <input type="checkbox"/>	D <input type="checkbox"/>	E <input type="checkbox"/>

6 Feedback

Provided intermittent positive reinforcement and feedback, e.g. by smiles and nods.		Neither overly positive nor negative in dispensing feedback and reinforcement.		Provided little support or positive reinforcement. Stress was on negative rather than positive attributes.
A <input type="checkbox"/>	B <input type="checkbox"/>	C <input type="checkbox"/>	D <input type="checkbox"/>	E <input type="checkbox"/>

7 General Physical, breast and abdominal examination

Conducted examinations in an efficient and sensitive manner.		Conducted examinations efficiently but in a somewhat insensitive manner.		Conducted examinations both inefficiently and insensitively.
A <input type="checkbox"/>	B <input type="checkbox"/>	C <input type="checkbox"/>	D <input type="checkbox"/>	E <input type="checkbox"/>

8 Vaginal examination - consent and explanation

Obtained permission to conduct examination from each patient and explained why it was being done.		Obtained permission to conduct examination from each patient but did not explain why it was being done.		Neither obtained permission from patients to conduct the examination nor explained why it was being done.
A <input type="checkbox"/>	B <input type="checkbox"/>	C <input type="checkbox"/>	D <input type="checkbox"/>	E <input type="checkbox"/>

9 Vaginal examination

Conducted vaginal examinations in an efficient and sensitive manner.		Conducted vaginal examinations efficiently but in a somewhat insensitive manner.		Conducted vaginal examinations both inefficiently and insensitively.
A <input type="checkbox"/>	B <input type="checkbox"/>	C <input type="checkbox"/>	D <input type="checkbox"/>	E <input type="checkbox"/>

10 Letter writing (at least three letters to be evaluated)

Letter set out in orderly fashion, concise and comprehensive.		Minor deficiencies in structure or content eg. ambiguities.		Letter rambling with no orderly sequence. Incorrect information or advice.
A <input type="checkbox"/>	B <input type="checkbox"/>	C <input type="checkbox"/>	D <input type="checkbox"/>	E <input type="checkbox"/>

This assessment is based on observation of the candidate with ____ (no.) patients over a period of ____ hours.

A pass in the whole module can only be given if the candidate achieves a rating of at least C for EACH skill.

The candidate has **PASSED** ♣ **NOT PASSED** ♣ this assessment

NAME OF ASSESSOR (CAPITAL LETTERS).....

Signature:..... Date:.....

NAME OF TRAINING SUPERVISOR(CAPITAL LETTERS).....

Signature:..... Date:.....

NAME OF CANDIDATE

Signature:..... Date:.....

The original of this form must be given to the candidate, a copy sent to the Training & Assessment Section at the College and another copy kept by the Training Supervisor