



The Royal Australian and New Zealand College of Obstetricians and Gynaecologists

"Excellence in Women's Health"

www.ranzcog.edu.au

CPD Educator Activities

Mentoring Verification

Educator points can be claimed for mentoring. Mentoring is a developmental process that facilitates personal and professional growth. A mentor can share wisdom and experience, and provide support, advice and counsel to enable a mentee to grow and develop. The relationship is mutually beneficial with mentors often benefiting from communication and feedback from their mentees.

A good mentor will be responsible for providing support and counsel regarding professional and work-related personal issues, and assisting with career planning and development.

- ✓ Points can be claimed on the basis of **2 points per day** for each person mentored
- ✗ Points cannot be claimed for preparation and research time, or follow-up activities
- ✶ A mentor can be:
 - A guide to explain and decode industry and business culture
 - A counsellor to help a mentee to discover and develop abilities
 - An advocate to coach a mentee through their career
 - A role-model to set an example of success
- 📄 You are requested to retain any **one** of the following for verification documentation purposes (to be kept by you and only sent to RANZCOG if requested):
 - Completed "Mentoring Verification Template" or similar model with signature of Head of Department, Hospital Administrator or Mentoring Co-ordinator
 - Signed letter from Head of Department, Hospital Administrator or Mentoring Co-ordinator confirming your mentoring activities, including date/s and duration

Note that if your mentoring is a regular event, you may complete one template or letter listing the dates and duration of these activities.

Please keep a summary of your activity as verification documentation

To claim points in the Educator activities category, enter the number of points on your Annual Points Claim form.

Completion of this activity – 2 points per day in the Educator activities category

For queries contact CPD staff on +61 3 9417 1699 or vspark@ranzcog.edu.au

