

**For a complete list of the FAQs or for more information on another topic,  
please visit our website:**

**[www.ranzcog.edu.au/fellows/cpdfaqs](http://www.ranzcog.edu.au/fellows/cpdfaqs)**

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## Subspecialists

### **I have been elevated to Fellowship and I have commenced a RANZCOG Subspecialty Training Program. What are my CPD requirements?**

All Fellows of the College are required to participate in the RANZCOG CPD Program to retain their Fellowship. While you undertake a Subspecialty Training Program you must continue to participate in the RANZCOG CPD Program.

### **What if I my three year CPD period finishes while I am still in the Subspecialty Training Program?**

You will be required to meet the CPD requirements to recertify as a Fellow for a further three years while you continue your Subspecialty Training Program (150 points with 25 of these in Practice Review & Clinical Risk Management.)

### **What happens to my CPD period when I complete my Subspecialty Training Program and become a Subspecialist?**

Your three year CPD Period is closed and you are put into a new three year CPD period commencing from the date of certification as a Subspecialist. Your CPD period will now cover continuing certification as a Fellow and a Subspecialist. Please note that you cannot carry points from one CPD period into another.

### **What are my CPD requirements as a Subspecialist?**

Like all other Fellows, you need to collect a total of 150 CPD points over your 3-year period, of which a minimum 25 must be obtained in the practice review and clinical risk management (PR&CRM) category. In addition, as a Subspecialist, at least 100 of the 150 points and a minimum of 25 points in PR &CRM activities must be within your subspecialty area. You will also need to complete a Subspecialty Checklist and be able to verify if required, your commitment to and involvement in the subspecialty in at least 3 of the seven areas detailed in the Checklist.

### **Why are there two columns for entering points on the Annual Points Claim (APC) form for Subspecialists?**

The two columns exist to indicate how many of the points you are claiming are within your subspecialty area. For example, if you are claiming a total of 20 points for teaching but only 10 of these were in the area of your subspecialty, you would enter 20 points in the first column "*Points claimed*", and 10 points in the second column "*No in SS.*"

### **To recertify as a Subspecialist do I need to fill in a logbook?**

No the logbook has been replaced by a Subspecialty Checklist. All Subspecialists in the five subspecialty fields have to complete a Subspecialty Checklist to recertify.

### **When do I receive my Checklist?**

Your checklist will be sent to you 2 months prior to the end date of your current 3-year CPD period.

### **When do I need to return my completed Checklist to the College?**

Your checklist must be returned to the College by the end date of your current 3-year CPD period.

## What happens if I do not to complete my Checklist?

If you are unable to complete the Checklist but have completed the CPD point requirements, you will be recertified as a Fellow but not as a Subspecialist.

## Who do I contact for more information regarding points or activities for Subspecialists?

Please contact Val Spark, Continuing Professional Development Co-ordinator at College House. Contact details are found at the end of these FAQs.

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## Contact Details

**For queries relating to the Continuing Professional Development program including point allocation, activities, ideas and issues, please contact:**

Ms. Val Spark  
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**For specific queries relating to Practice Review and Clinical Risk Management (PR&CRM) activities, ideas and projects, please contact:**

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**College house staff can be contacted to discuss any issues/questions**

**(t) +61 3 9417 1699 (e) [ranzcoг@ranzcoг.edu.au](mailto:ranzcoг@ranzcoг.edu.au)**